

MAY 30 2003

## GOVERNMENT OF THE DISTRICT OF COLUMBIA

## ADMINISTRATIVE ISSUANCE SYSTEM


Mayor's Order 2003-50  
April 15, 2003

**SUBJECT:** Amendment of Mayor's Order 2003-42, dated March 27, 2003, Reappointments and Appointments – Metropolitan Washington Regional Human Immunodeficiency Virus Health Services Planning Council

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Code Official Code § 1-204.22(2) (2001), and in accordance with Mayor's Order 90-220, dated December 26, 1990, as amended, it is hereby **ORDERED** that:

1. Paragraph 7 of Mayor's Order 2003-42, dated March 27, 2003 is amended to read as follows:
  7. **EFFECTIVE DATE:** This Order is effective *nunc pro tunc* to March 20, 2003.
2. **EFFECTIVE DATE:** This Order shall become effective immediately.

  
ANTHONY A. WILLIAMS  
MAYOR

ATTEST:   
BEVERLY G. RIVERS  
SECRETARY OF THE DISTRICT OF COLUMBIA

J-3147-75

## GOVERNMENT OF THE DISTRICT OF COLUMBIA

## ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-51  
April 18, 2003

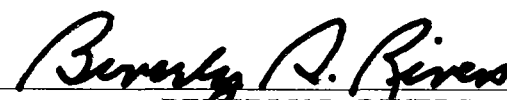
**SUBJECT:** Designation of a Farmer's Market

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(11) of the District of Columbia Home Rule Act, as amended, approved December 24, 1973, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(11) (2001), and pursuant to 19 DCMR § 1100.1 (June 2001), it is hereby **ORDERED** that:

1. Commencing April 12, 2003, through December 28, 2003, every Sunday, between the hours of 7:00 A.M. through 3:00 P.M., a producer-only farmer's market may operate a farmer's market on the Riggs Bank parking lot located in the 1913 Massachusetts Avenue, N.W. (1500 block of 20<sup>th</sup> Street, N.W.) in Washington, D.C., specifically at Lot 60, Square 113, within the District of Columbia. This location is designated as a farmer's market to be used as a vending marketplace.
2. FreshFarm Markets is authorized to operate a farmer's market in this designated area, at the times specified.
3. **EFFECTIVE DATE:** This order shall become effective immediately.

  
ANTHONY A. WILLIAMS  
MAYOR

ATTEST:   
BEVERLY D. RIVERS  
SECRETARY OF THE DISTRICT OF COLUMBIA

## GOVERNMENT OF THE DISTRICT OF COLUMBIA

## ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-52  
April 30, 2003**SUBJECT:** Reappointments and Appointments – Commission on Aging**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), and in accordance with section 401 of the District of Columbia Act on the Aging, effective October 29, 1975 (D.C. Law 1-24; D.C. Official Code § 7-504.02), it is hereby **ORDERED** that:

1. The following persons are reappointed as members of the Commission on Aging (hereinafter referred to as "Commission") for terms to end October 28, 2005:

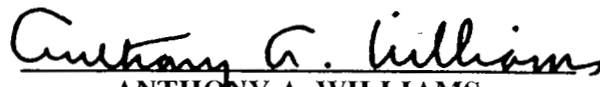
**ALETHA W. CAMPBELL**                      **ELFRIDA R. FOY**  
**M. NADINE WHITTINGTON**


2. The following persons are reappointed as members of the Commission for terms to end October 28, 2004:

**LILLIE M. JONES**                      **IRIS E. HARRIS**  
**ERNEST POSTELL**

3. **HARRIET BROCKINGTON** is appointed as a member of the Commission for a term to end October 28, 2005.
4. **MARY GARDINER JONES** is appointed as a member of the Commission for a term to end October 28, 2004.
5. **BRENDA WILLIAMS** is appointed as a member of the Commission for a term to end October 28, 2003.
6. **JACQUELINE CHRISTINE ARGUELLES** is appointed as a member of the Commission, completing an unexpired term to end October 28, 2003.

7. **EFFECTIVE DATE:** This Order shall become effective immediately.

  
ANTHONY A. WILLIAMS  
MAYOR

ATTEST:   
SHERRYL HOBBS NEWMAN  
ACTING SECRETARY OF THE DISTRICT OF COLUMBIA

## GOVERNMENT OF THE DISTRICT OF COLUMBIA

## ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-53  
May 2, 2003

**SUBJECT:** Delegation of Authority under D.C. Law 14-76, the "Office of  
Administrative Hearings Establishment Act of 2001"

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(6) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198; D.C. Official Code § 1-204.22(6) (2001), and pursuant to section 14(a) of the "Office of Administrative Hearings Establishment Act of 2001" ("Act"), effective March 6, 2002, D.C. Law 14-76, D.C. Official Code § 2-1831.11(a), it is hereby **ORDERED** that:

1. The Deputy Mayor for Public Safety and Justice is delegated the authority vested in the Mayor by section 14(a) of the Act to issue rules governing the appointment, reappointment, discipline, removal and qualifications of Administrative Law Judges in the Office of Administrative Hearings.
2. **EFFECTIVE DATE:** This Order shall become effective immediately.

ANTHONY A. WILLIAMS  
MAYOR

ATTEST:

SHERRYL HOBBS NEWMAN  
ACTING SECRETARY OF THE DISTRICT OF COLUMBIA

MAY 30 2003

GOVERNMENT OF THE DISTRICT OF COLUMBIA

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ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-54  
May 2, 2003

**SUBJECT:** Appointment - Acting Secretary of the District of Columbia


Office of the Mayor

**ORIGINATING AGENCY:**

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), it is hereby **ORDERED** that:

1. **SHERRYL HOBBS NEWMAN** is appointed Acting Secretary of the District of Columbia and shall serve in that capacity at the pleasure of the Mayor.
2. This order supersedes Mayor's Order 99-57, dated March 16, 1999.
3. **EFFECTIVE DATE:** This Order is effective *nunc pro tunc* to April 21, 2003.

  
ANTHONY A. WILLIAMS  
MAYOR

ATTEST:  for  
SHERRYL HOBBS NEWMAN  
SECRETARY OF THE DISTRICT OF COLUMBIA

J-3147-75

## GOVERNMENT OF THE DISTRICT OF COLUMBIA

## ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-55  
May 5, 2003

**SUBJECT:** Establishment and Composition of the Human Resources Reform  
and Decision Group; Joint Delegation of Personnel Authority

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by §§ 422 (2) and (3) of the District of Columbia Home Rule Act, as amended, approved December 24, 1973 (87 Stat. 790, D.C. Official Code § 1-204.22 (2) and (3)) (2001) and the District of Columbia Government Comprehensive Merit Personnel Act of 1978, effective March 3, 1979 (D.C. Law 2-139, D.C. Official Code § 1-601.01 et seq.) (2001) (hereinafter referred to as the "CMPA"), it is hereby ORDERED that:

**A. ESTABLISHMENT:** There is established within the District of Columbia government, the Human Resources Reform and Decision Group.

**B. PURPOSE OF THE HUMAN RESOURCES REFORM AND DECISION GROUP:**

The Deciding Members of the Human Resources Reform and Decision Group shall assist the Mayor by providing strategic direction to the District government and making decisions for the improvement of current human resources policies, processes and automated personnel systems.

The functions listed in Paragraph H of this Order shall be considered as "human resources" for the purposes of the Human Resources Reform and Decision Group: personnel, labor relations, pay, retirement, and the supporting technical systems for these functions.

**C. DELEGATION OF PERSONNEL AUTHORITY TO CERTAIN MEMBERS OF THE HUMAN RESOURCES REFORM AND DECISION GROUP:**

Notwithstanding Paragraphs A and B of Mayor's Order 2000-83, dated May 30, 2000, the Director of the D.C. Office of Personnel and the members of the Human Resources Reform and Decision Group listed in Paragraph G of this Order are delegated the authority vested in the Mayor under § 406 (b) of the CMPA (D.C. Official Code § 1-604.06 (b)) (2001) to function as personnel authority for the sole purpose of accomplishing the functions of the Human Resources Reform and Decision Group specified in this Order.

1-3147-75

**D. ADVISORY MEMBERS OF THE HUMAN RESOURCES REFORM AND DECISION GROUP:**

The entities listed in Paragraph E of this Order may, at their option upon request from the Mayor or his designee, be Advisory Members of the Human Resources Reform and Decision Group. They have been selected because of the background and experience they can contribute to matters being considered by the group. The exclusive role of the Advisory Members shall be to participate in discussions of and make non-binding recommendations to the Deciding Members of the Human Resources Reform and Decision Group listed in Paragraph G of this Order, upon their request. Advisory Members shall not participate in decision-making with respect to matters concerning the Mayor's personnel authority specified as part of the functions of the Human Resources Reform and Decision Group. Accordingly, the provisions of Paragraph C of this Order shall not apply to the Advisory Members.

**E. COMPOSITION – ADVISORY MEMBERS:**

D.C. Public Schools

Washington Teachers' Union

American Federation of State, County and Municipal Employees (AFSCME),  
Council 20

U.S. Department of the Treasury

Others as designated by the City Administrator

**F. RELATIONSHIP BETWEEN SUBORDINATE AGENCIES AND THE HUMAN RESOURCES REFORM AND DECISION GROUP:**

Subordinate agencies shall submit for review and approval all proposed new or revised human resources policies and procedures to the Human Resources Reform and Decision Group before adopting or implementing such changes.

**G. COMPOSITION – DECIDING MEMBERS:**

The City Administrator shall chair the Human Resources Reform and Decision Group. The Group shall be comprised of senior level officials representing the following agencies:

D.C. Office of Personnel

Office of Pay and Retirement Services



Office of the Chief Financial Officer

Office of Labor Relations and Collective Bargaining

Office of Budget and Planning

Office of the Chief Technology Officer

**H. FUNCTIONS:**

1. Resolve fundamental human resources issues on a District-wide basis by dealing with, among others, the following systemic problems:
    - (a) Lack of an integrated or inclusive process for governing or guiding improvements in policy, procedures, processes, and automated systems.
    - (b) Fragmentation and decentralization of functions, especially as it pertains to personnel and labor relations, leading to lack of clarity concerning authority and accountability.
    - (c) Overly complex personnel, labor relations, benefits, pay and pension regulations and "business rules."
    - (d) Lack of robust and modern human resources management processes and automated systems.
  2. Determine the types of human resources automated systems to be purchased by District government agencies to ensure compatibility with the Administrative Services Modernization Program (ASMP).
  3. Meet on a regular basis to discuss specific issues, consider recommended changes, decide the course of action to be taken, make recommendations to the Mayor, and monitor implementation.
- I. **EFFECTIVE DATE:** This Order shall become effective immediately.



ANTHONY A. WILLIAMS  
MAYOR

ATTEST:



SHERRYL HOBBS NEWMAN  
ACTING SECRETARY OF THE DISTRICT OF COLUMBIA

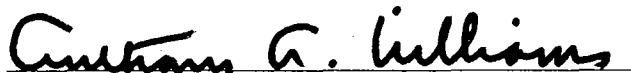
## GOVERNMENT OF THE DISTRICT OF COLUMBIA


## ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-56  
May 9, 2003**SUBJECT:** Delegation of Authority to Agency Heads for the Granting of Discretionary Retreats to Certain Employees Terminated from the Management Supervisory Service**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(6) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198; D.C. Official Code § 1-204.22(6) (2001), and pursuant to the District of Columbia Government Comprehensive Merit Personnel Act of 1978, effective March 3, 1979 (D.C. Law 2-139, D.C. Official Code §§ 1-601.01 *et seq.*) (2001) (hereinafter referred to as the "CMPA"), it is hereby **ORDERED** that:

- A. The head of each agency under the personnel authority of the Mayor is delegated, and may sub-delegate to subordinates under his or her authority, the authority vested in the Mayor to grant a discretionary retreat to a Management Supervisory Service employee with Career Service status who has been given a 15-day notice of separation from the Management Supervisory Service pursuant to § 954 of the CMPA (D.C. Official Code § 1-609.54) (2001), provided that the Director of Personnel shall confirm that the employee has Career Service status before any such retreat is effected. Any retreat so granted shall be to a vacant position within the agency for which the employee qualifies.
- B. Within 30 days of the effective date of this Order, each agency head delegated authority under this Order shall:
1. Issue, in writing, the delegation of authority for his or her agency, assuring uniformity throughout the agency; and
  2. Transmit to the Director of Personnel a copy of the document issued pursuant to Paragraph B (1) above.
- C. **Effective Date:** This Order shall become effective immediately.

  
ANTHONY A. WILLIAMS  
MAYOR

ATTEST:   
SHERRYL HOBBS NEWMAN  
ACTING SECRETARY OF THE DISTRICT OF COLUMBIA

J-3147-75

## GOVERNMENT OF THE DISTRICT OF COLUMBIA

## ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-57  
May 13, 2003


SUBJECT: Appointment – Board of Zoning Adjustment

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), and pursuant to section 8 of An Act providing for the zoning of the District of Columbia and the regulation of the location, height, bulk, and uses of buildings and other structures and of the uses of land in the District of Columbia, and for other purposes, approved June 20, 1938 (52 Stat. 799; D.C. Official Code § 6-641.07), and in accordance with the advice and consent of the Council of the District of Columbia, pursuant to Council Resolution 15-88, dated May 6, 2003, it is hereby **ORDERED** that:

1. **RUTHANNE G. MILLER** is appointed as a member of the Board of Zoning Adjustment for a term to end September 30, 2005.
2. **EFFECTIVE DATE:** This Order is effective May 13, 2003.

  
ANTHONY A. WILLIAMS  
MAYOR

ATTEST:   
SHERRYL HOBBS NEWMAN  
ACTING SECRETARY OF THE DISTRICT OF COLUMBIA

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GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-58  
May 16, 2003

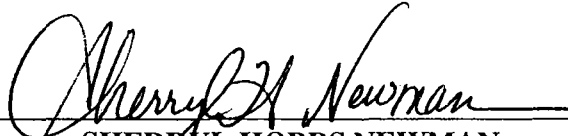
**SUBJECT:** Appointment - Acting Director, Department of Motor Vehicles

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia pursuant to section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), it is hereby **ORDERED** that:

1. **ANNE WITT** is appointed Acting Director of the Department of Motor Vehicles and shall serve in that capacity at the pleasure of the Mayor.
2. This order supersedes Mayor's Order 99-92, dated June 17, 1999.
3. **EFFECTIVE DATE:** This Order is effective *nunc pro tunc* to April 21, 2003.

  
ANTHONY A. WILLIAMS  
MAYOR

ATTEST:   
SHERRYL HOBBS NEWMAN  
ACTING SECRETARY OF THE DISTRICT OF COLUMBIA

J-3147-75

MAY 30 2003

## GOVERNMENT OF THE DISTRICT OF COLUMBIA

## ADMINISTRATIVE ISSUANCE SYSTEM

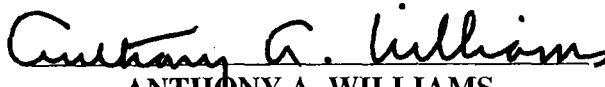
Mayor's Order 2003-59  
May 16, 2003

**SUBJECT:** Delegation of Authority pursuant to the Advisory Neighborhood  
Commissions Act of 1975, as amended

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia pursuant to section 422(6) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(6) (2001), it is hereby **ORDERED** that:

1. The Director of the Department of Transportation is delegated the authority vested in the Mayor to issue regulations to provide for Advisory Neighborhood Commissioners parking privileges pursuant to section 15(d)(3)(D), of the Advisory Neighborhood Commissions Act of 1975, as amended, D.C. Official Code § 1-309.12 (d)(3)(D).
2. **EFFECTIVE DATE:** This Order shall become effective immediately.

  
ANTHONY A. WILLIAMS  
MAYOR

ATTEST:

  
SHERRYL HOBBS NEWMAN  
ACTING SECRETARY OF THE DISTRICT OF COLUMBIA

J-3147-75

## GOVERNMENT OF THE DISTRICT OF COLUMBIA

## ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-60  
May 16, 2003

**SUBJECT:** Government-wide Compliance with the Requirements of D.C. Law 14-285, the "District Anti-Deficiency Act of 2002"

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(6) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(6) (2001), and pursuant to the District Anti-Deficiency Act of 2002, effective April 4, 2003 (D.C. Law 14-285), it is hereby **ORDERED** that:

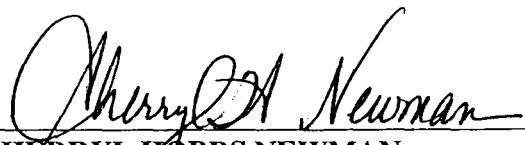
1. All District agency heads, deputy agency heads, agency chief financial officers, agency budget directors, agency controllers, managers, and other employees are prohibited from: making or authorizing an expenditure or obligation exceeding an amount available in an appropriation or fund; involving the District in a contract or obligation for the payment of money before an appropriation is made unless authorized by law; approving a disbursement without appropriate authorization; or deferring the recordation of a transaction incurred in the current fiscal year to a future fiscal year.
2. Managers shall develop year-end spending projections, by source of funds, on a monthly basis, which show year-to-date spending, approved budget, year-end projected spending, explanations of variances greater than 5% and, in the case of overspending, a corrective action plan. Spending projections shall be submitted to the agency head and the agency chief financial officer. Summarized agency spending projections shall be submitted to the Chief Financial Officer (CFO) no more than 30 days after the end of the month.
3. By October 1 of each year, an agency head and agency chief financial officer shall jointly submit to the Chief Financial Officer a monthly spending plan and a Schedule A, each by source of funds, based on the budget submitted to Congress. If an agency's budget is changed after Congressional submission, a revised spending plan and a revised Schedule A, each by source of funds, must be submitted to the Chief Financial Officer within 15 days of final approval of the budget. Any revision to an agency's approved operating budget during a fiscal year shall be reflected in a revised spending plan submitted to the Chief Financial Officer within 10 days of the approval of the revised budget.
4. The Chief Financial Officer shall submit reports to the Council of the District of Columbia (Council) and the Mayor on a quarterly basis indicating each agency's actual expenditures, obligations, and commitments, each by source of funds, compared to their approved spending plan. This report shall be accompanied by the CFO's observations regarding spending patterns and steps being taken to assure spending remains within the approved budget.

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5. The Chief Financial Officer shall develop the quarterly apportionment of funds, by source of funds, for each agency based on the spending plans submitted by agency heads and agency chief financial officers. The apportionment shall be binding on agencies unless otherwise modified by the Chief Financial Officer. The Chief Financial Officer shall determine when each agency will transition to the quarterly apportionment of funds, so long as all agencies transition to quarterly apportionment within 3 years of the effective date of the District Anti-Deficiency Act of 2002.
6. There is hereby established a review board, which shall within 30 days of learning of a violation convene a review board to investigate the causes of the violation. The review board shall assess the culpability of responsible employees, recommend an appropriate disciplinary action, and report to the Council the actions proposed to be taken based on the review board's findings. The review board shall be comprised of five (5) members, which are as follows: (1) two representatives from the OCFO; (2) two representatives from the Office of the Mayor; and (3) one representative from the Office of the Inspector General.
7. **EFFECTIVE DATE:** This Order shall become effective immediately.

  
ANTHONY A. WILLIAMS  
MAYOR

ATTEST:

  
SHERRYL HOBBS NEWMAN  
ACTING SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

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ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-61  
May 16, 2003

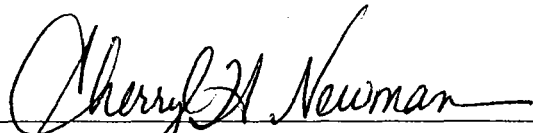
**SUBJECT:** Delegation of Authority under D.C. Law 14-107, the "Uniform Athlete Agents Act of 2002"

**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia pursuant to section 422(6) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(6) (2001), and the Uniform Athlete Agents Act of 2002, effective April 13, 2002 (D.C. Law 14-107; D.C. Official Code §§ 47-2887 et seq. (2002 Supp.)) (the "Act"), it is hereby **ORDERED** that:

1. The Director of the Department of Consumer and Regulatory Affairs is delegated any and all authority vested in the Mayor pursuant to section 3 of the Act.
2. **EFFECTIVE DATE:** This Order shall become effective immediately.

  
ANTHONY A. WILLIAMS  
MAYOR

ATTEST:   
SHERRY A. HOBBS NEWMAN  
ACTING SECRETARY OF THE DISTRICT OF COLUMBIA



MAY 30 2003

## GOVERNMENT OF THE DISTRICT OF COLUMBIA

## ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-62  
May 16, 2003

SUBJECT: Designation of Special Event Areas


ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422 (11) of the District of Columbia Home Rule Act of 1973, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(11), and pursuant to 19 DCMR § 1301.8 (June 2001), it is hereby **ORDERED** that:

1. On Sunday, May 25, 2003, from 8:00 a.m. until 8:00 p.m., the following streets in the District of Columbia are hereby designated, as special event areas, for activities related to the DC Salute to Our Armed Forces, which is to be held on Freedom Plaza, in the District of Columbia:
  - a. Curb lane on south Pennsylvania Avenue, N.W., between 13<sup>th</sup> and 14<sup>th</sup> Streets; and;
  - b. Curb lane on the west side of 13<sup>th</sup> Street from E Street to Pennsylvania Avenue, and;
  - c. North Pennsylvania Avenue (also known as E Street, N.W.), between 13<sup>th</sup> and 14<sup>th</sup> Streets to be entirely closed.
2. The District of Columbia Military Appreciation Committee is authorized to conduct activities on the aforesaid special event areas in connection, with Military Appreciation Week, in the District of Columbia.
3. **EFFECTIVE DATE:** This Order shall become effective immediately.

  
ANTHONY A. WILLIAMS  
MAYOR

ATTEST:

  
SHERRYL HOBBS NEWMAN  
ACTING SECRETARY OF THE DISTRICT OF COLUMBIA

J-3147-75